



911 Meeting Minutes

Lee County E.T.S.B

November 28, 2022 5:30 PM

Meeting called by: Chairman Buskohl

UNAPPROVED

Monthly Board Meeting

Attendees: 911 Commissioners; ETSB Director, Shelley Dallas; ETSB IT Administrator, Mike McBride

- **Call to Order**

Chairman Buskohl called the meeting to order at 5:30 pm at the Lee County ECC.

Ryan Buskohl	05-16-2023	Present representing Medical
Keane Hudson	12-01-2022	Present representing Lee County Board
Steve Gilmore	05-16-2023	Present representing Fire District
Pat Hilliker	05-20-2024	Present representing Fire District
Jesica Knipple	Sheriff's Designee	Absent representing Lee County Sheriff
Mike Koppien	05-20-2024	Absent representing Law Enforcement
Kevin Lalley	05-16-2023	Present representing At Large
Steve Howell	06-14-2023	Absent representing Law Enforcement
Josh Tucker	05-20-2024	Absent representing Medical

Absences excused.

- **Prior Minutes**

Kevin Lalley made a motion, seconded by Keane Hudson, that the minutes from October 27, 2022, ETSB meeting be approved and published. Motion carried unanimously.

- **Treasurer's Report:** Midland ETSB Operating Account: \$41,750.13; NG911 Reserve (Sauk Valley Bank): \$1,691,877.41, NG Investment CD: \$250,000.00 Total ETSB Funds: \$1,983,627.54

Steven Gilmore made a motion, seconded by Pat Hilliker, that the Treasurer's monthly balance report be approved as submitted; motion carried unanimously. Fiscal year 2022-2023 budget was presented; Keane Hudson made a motion that the 2022-2023 ETSB budget be approved as held over, seconded by Steve Gilmore. Chairman Buskohl called for further discussion; there being none, motion passed unanimously.

- **Claims:** Claims were reviewed. Pat Hilliker made a motion, seconded by Keane Hudson, that claims, including those paid in vacation, totaling \$17,386.93 be approved and ordered paid. Chairman Buskohl called for further discussion; there being none, the vote was called for as follows:

Ryan Buskohl	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Absent <input type="checkbox"/>
Josh Tucker	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Absent <input checked="" type="checkbox"/>
Steve Gilmore	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Absent <input type="checkbox"/>
Keane Hudson	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Absent <input type="checkbox"/>
Jes Knipple	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Absent <input checked="" type="checkbox"/>
Mike Koppien	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Absent <input checked="" type="checkbox"/>
Kevin Lalley	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Absent <input type="checkbox"/>
Pat Hilliker	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Absent <input type="checkbox"/>
Steve Howell	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Absent <input checked="" type="checkbox"/>

- **Committee Reports**

- **Executive:** The proposed 2023 ETSB meeting schedule was reviewed; note change of meeting time to 3:30 pm to avoid conflicts with County Board meeting dates/times. Pat Hilliker made a motion, seconded by Kevin Lalley to approve the 2023 ETSB meeting notice as presented. Hearing no further discussion, Chairman Buskohl called for the vote; motion passed unanimously.
- **Property:** Northwest downspout still needs repaired: County maintenance supervisor was advised and reminded but no repair to date.

- **Public Education/Training:** Telecommunicators Liz McCoy and Jes Knipple thanked the ETSB via email for the opportunity to attend the IPSTA conference and provided positive feedback and reinforcement for attending future educational, in-person, opportunities. Director Dallas is hoping to reconvene the school public education visits with TC and ETSB member Jes Knipple in April this year if scheduling permits and COVID protocols allow. Director Dallas will be presenting an educational 9-1-1 session to ages 7-17 for special needs children attending Lincoln School.
- **Legislation:** The CESSA legislation was in the 3rd reading to be extended to July 1, 2023.
- **Old Business:**
- **Board Member/ECC Staff Comments:**
 - IT Administrator McBride reported that there was success connecting to the State production server for the interface to StateLink (aka LEADS). Dispatchers are testing it before rolling it out to deputies and officers. There is still some work to be done before full deployment
 - AT&T technician scheduled to be onsite November 29th to install the equipment rack and associated equipment for the ESInet migration. No firm date has been set for the NG9-1-1 migration since it has been postponed to Quarter 1 of 2023, primarily due to the Lumen SS7 (Signaling System No 7) circuits not being ready. Lee County will be the first ECC with the CallWorks Customer premise equipment to migrate to the State ESInet.
- **Adjournment:** Kevin Lalley made a motion to adjourn the meeting, seconded by Pat Hilliker at 5:47 pm; motion passed unanimously. The next ETSB meeting is **Thursday, January 26, 2023 @ 3:30 at the ECC.**

Shelley Dallas, ETSB Secretary ProTem

MEETING NOTICE 2023

THE REGULAR MEETINGS OF THE LEE COUNTY E-911
BOARD WILL BE AT 3:30 P.M. AT THE LEE COUNTY ECC BUILDING
316 S. HENNEPIN AVENUE, DIXON, ILLINOIS

Thursday, January 26, 2023
Thursday, March 23, 2023
Thursday, May 25, 2023
Thursday, July 27, 2023
Thursday, September 28, 2023
Thursday, October 26, 2023
Monday, November 27, 2023

AGENDA

Call to Order
Roll Call
Prior Minutes
Visitors Comments
Treasurer Report
Claims
Committee Reports

- Executive
- Property
- Public Education and Training
- Legislation

Old Business
New Business
Board Member/ECC comments
Adjournment